

Oro Valley Amateur Radio Club

Board Meeting Minutes

November 5, 2016

Call to Order

The meeting was called to order at 9:00 am by Steve, W1SR.

Board Members Present

- Steve, W1SR, President
- Hanna, KG7TPD, Treasurer
- Carl, KB7AZ, Secretary
- Fred, W2HZ, Board Member
- Bob, KB7VPR, Board Member
- Ross, K4WBR, Board Member
- Gary, AE7GP, Board Member

Other Members Present

- Jim, W5ZIT, Member
- Gary, KT7AZ, Repeater committee
- Quinton, NU7Y, Member
- Howard, KT7AZ, Member
- Roger, K7ROG, Member
- George, NG7A, Member
- Tom, W8TK, Member
- Walt, KL7KE, Member
- Gary, AE7GP, Member

Hamfest Planning

The main topic of this meeting was the upcoming OVARC Hamfest.

It is not practical to get power from the school buildings. The only outlets are on the gym, which is not very close to the area where the PA system will be located.

We can get access to the grounds at 5:00. However, it is Veteran's Day so the school will be closed all day. Some after-school activities continue even if the school day is cancelled, and we can work around any activities. Later in the meeting we agreed on a 4:00 pm arrival time on Friday.

Tom has a garage full of donated items. We need a few people to pick things up and take them to the Hamfest. Most items are small and can be easily transported in a car. The items have not been priced yet. Tom and Fred will price the items. Fred will help transport some of the items in his truck. Fred also has price tags and pens. Gary, AE7GP, will help price the donated items.

Tables and chairs are reserved and will be picked up. We have reserved eight 8-foot tables for the OVARC sales and entrance.

We have wristbands. There is a plastic tub at Tom's garage that contains wristbands and other items that were used last year.

Howard will bring his large coffee pot. Walt's RV generator will suffice so no additional generators will be needed. Walt will need a ride back to Catalina before dark to pick up his truck.

JW will pick up 50 cones and eight A-frame barricades. The road signs for the A-frame barricades will be there on Friday. The A-frame barricades are \$1.00 per day. The signs are being made on corrugated plastic and are durable enough to use year after year.

JW is planning on putting the tape on the cones Friday night. There should be a full roll of yellow tape in the plastic container in Tom's garage.

Howard will direct setting up the sales and entrance table. Roger will bring two 8-foot tables if needed.

The vendor fees are set a \$5 per person or \$10 per car. Attendees are \$5 per person. Volunteers are let in for free, OVARC members pay \$5. Everyone, including volunteers should, have wristbands. People who are coming in only for the VE sessions should be let in free. The VE session is scheduled for 10:00 to 12:00, so we will allow VE-only people in after 9:30. The VE people should handle their fees separately so we can have a better idea of how much we made on the event.

Hanna will collect money periodically to keep the amount at each place to a minimum. We should have about \$150 in \$5 and \$10 bills at the entrance. Students with ID are free.

The primary and secondary frequencies are listed on the agenda. The announcement frequency is 146.560 simplex.

The raffle prizes are listed on the agenda. We are waiting for the DX Engineering gift cards, but they should be here in time.

Fred is working on food vendors. It turns out that we were too late for the House of Brats. We have booked "The Smokestack" for the Hamfest. The owner is Trey and will have one other person. They will be set up at 6:30 and he will have breakfast burritos and coffee as well as lunch items. The lunch menu is barbecue sandwiches and other items. We will not have the ice cream vendor this year. OVARC will supply donuts for volunteers only. In the past some of the vendors wanted a minimum guarantee. The Smokestack was told that there will be at least 300 people, and that was enough to get him to come.

The restrooms and classrooms will be opened at 6:00 am.

No smoking and no alcohol on school grounds. Firearms are now allowed. If a minor child needs assistance. The procedure is to call another volunteer and the two should accompany the child. If someone needs immediate medical assistance, assist at your own risk. To date we have not had any issues with children. Firearms should be holstered at all times. If someone has a non-holstered weapon, call the event manager.

The volunteer list is filling up. There are about 15 "floaters" who will be assigned tasks as needed. The idea of flyers at the entrance table was nixed based on the need to clean up the papers at the end. We will offer water at the entrance table. Last time we had 20 cases of 24 each.

We have at least one whole roll of raffle tickets. The raffle prize listing will be at the raffle table. People were not really concerned about what the prizes were, only that they were drawn every 30 minutes.

Each vendor gets two parking spaces for \$10. If they need an additional two spaces, then it is another \$10. The two spaces are either side-by-side or in-line.

Board members can sell, but they will be running the Hamfest.

Adjournment

The meeting was adjourned at 10:19 am. The next board meeting will be on December 3rd.

Submitted by Carl Foster, KB7AZ, Club Secretary